



CP&R

Thursday, 22 July 2021

Subject: Data Protection Policy

Report by:

Monitoring Officer

Contact Officer:

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Information Officer

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Purpose / Summary:

Compliance with the UK GDPR is described by
this policy and other relevant policies such as
the Information Security Policy along with
connected processes and procedures.

RECOMMENDATION(S):

That the CP&R agrees the approval of the changes to this policy.

**Agree that any future housekeeping amendments can be delegated to the
Chief Executive in consultation with the Chairs of the JSCC and CP&R.**

IMPLICATIONS

Legal:

(N.B.) Where there are legal implications the report **MUST** be seen by the MO

Financial :

FIN/32/22/A/SL

There are no financial implications arising from this report.

(N.B.) All committee reports **MUST** have a Fin Ref

Staffing :

(N.B.) Where there are staffing implications the report **MUST** have a HR Ref

Equality and Diversity including Human Rights :

NB: Please explain how you have considered the policy's impact on different groups (for example: young people, elderly, ethnic minorities, LGBT community, rural residents, disabled, others).

Data Protection Implications :

Climate Related Risks and Opportunities:

Section 17 Crime and Disorder Considerations:

Health Implications:

Title and Location of any Background Papers used in the preparation of this report :

Wherever possible please provide a hyperlink to the background paper/s

If a document is confidential and not for public viewing it should not be listed.

Risk Assessment :

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to
urgency (in consultation with C&I chairman)

Yes

☐

No

X

Key Decision:

A matter which affects two or more wards, or has
significant financial implications

Yes

☐

No

X

1 Introduction

- 1.1 This is a current WL policy that has now been reviewed and is ready to be re-published.

Compliance with the UK GDPR is described by this policy and other relevant policies such as the Information Security Policy along with connected processes and procedures.

Change to this policy are below:

Cover page updated

Review date remove

Minor text changes GDPR – UK GDPR

Additional policy added to part 4 related policies to include:

- **Appropriate Policy Document (Appendix 2)**
- Legal Responsibilities Policy;
- Information Management and Protection Policy;
- Information Security Policy;
- Freedom of Information and Environmental Information Policy;
- Records Management Policy;
- Information Sharing Policy;
- Data Quality Policy; and
- Data Breach Reporting Policy and Procedure.

6.10 introduces appropriate policy document which has been added as appendix 2

Small changes made to 11.2 and 15.3